

# Society Bylaw Change - Proof of Filing

**Alberta Amendment Date: 2014/07/07**

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**The Bylaws are filed as of 2014/07/07**

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**Service Request Number:** 21750630

**Corporate Access Number:** 5016667692

**Legal Entity Name:** ALBERTA INTERNATIONAL CHARITABLE SOCIETY (AICS)

**Legal Entity Status:** Active

**Fiscal Year End:** 12/31

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## Annual Return

File Year	Date Filed
2014	2014/07/07
2013	2013/05/01

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## Attachment

Attachment Type	Microfilm Bar Code	Date Recorded
Bylaws	10000607112341796	2012/03/19
Notice of Address	10000407112341797	2012/03/19
Nuans	10000207112341798	2012/03/19
Application	10000807112341795	2012/03/19
Correspondence	10000007112341799	2012/03/19
Audited Financial Statement	10000707115273901	2013/05/01
Annual Return Form	10000507115273902	2013/05/01
Audited Financial Statement	10000707120074874	2014/07/07
Annual Return Form	10000007120074877	2014/07/07
Bylaws & Special Resolution	10000307120074871	2014/07/07

**Registration Authorized By:** MAHBUB CHOUDHURY  
PRESIDENT



## Alberta International Charitable Society (AICS)

Corporate Access No. 5016667692 Dated: March 19, 2012  
574 Hodgson Road, Edmonton, Alberta, Canada T6R 3L2

Dated July 3, 2014

Denise Biamonte  
Corporate Registry  
Service Alberta Registries  
John E. Brownlee Building  
10365 - 97 Street, Edmonton AB T5J 3W7



**Subject: By-Laws and Annual Return of Alberta International Charitable Society (AICS). Corporate Access Number 5016667692**

Dear Denise Biamonte,

Thank you very much for your thorough review of the amended By-Laws and Annual Return of Alberta International Charitable Society (AICS). In response to your letter dated June 17, 2014, I am submitting, in duplicate, the updated By-Laws and Annual Return. As per your suggestion, the following has been incorporated / updated.

- AICS does not have a Seal is included in Article 1.05.
- Time frame for notification to members for special meetings of AICS is included in Article 10.03.
- Board of Directors cannot receive any remuneration for their services is included in Article 12.02.

2014 Annual Return

- Item 1 - The acronym has been included in the name
- Item 6 - A separate sheet is attached to the Annual Return Form for the additional Board of Directors.

I hereby certify that the following Special Resolution was passed at the Annual General Meeting of the Alberta International Charitable Society (AICS) held on Sunday, May 4, 2014 at Royal Garden Community Hall, 4030 - 117 Street, Edmonton.

- The existing by-laws are repealed and they are replaced by the attached by-laws.

Sincerely,

Mahbub Choudhury  
President



# **ALBERTA INTERNATIONAL CHARITABLE SOCIETY (AICS)**

Corporate Access Number: 5016667692

Date of Incorporation: March 19, 2012



## **By-Laws**



**April 2014**

# By-Laws: Alberta International Charitable Society (AICS)

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## Article 1: General

- 1.01 The name of the association is **Alberta International Charitable Society (AICS)**, herein after referred to as '**AICS**' for short.
- 1.02 AICS is a non-profit organization with only focus on charity to the poorest of the poor.
- 1.03 The fiscal and the operational year of AICS shall be from January 1 through December 31 of the same year.
- 1.04 The language of all communication for AICS shall be English.
- 1.05 AICS does not have a Seal.

## Article 2: Membership

- 2.01 Any person subscribing the objectives and abiding by the bylaws of AICS, and paying prescribed annual membership fee (if any) may become a member.
- 2.02 Any member wishing to withdraw from membership may do so upon a notice in writing to the Board, care of Secretary, without any refund of membership fees paid or any contribution made to AICS.
- 2.03 Members are responsible for acting in accordance with the by-laws and objectives of AICS and the Societies Act of Alberta.
- 2.04 Any member may be expelled from AICS for any cause that is subversive to AICS and / or contrary to the objectives of AICS, and /or the Societies Act of Alberta.
- 2.05 Any member paying annual membership fee on or before September 30 of the year may become Voting Member.

## Article 3: Board of Directors

- 3.01 The AICS will be run by a Board of Directors, hereinafter called the Board, the membership of which is specified in the Article 3.02.
- 3.02 Members of the Board of Directors shall be elected for the next two years in the Annual General Meeting (AGM). The Board shall be responsible for carrying out the activities of AICS for the years it is elected. The members of the Board shall have the following designations:
  - (1) President
  - (2) Vice President
  - (3) Secretary



## By-Laws: Alberta International Charitable Society (AICS)

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- (4) Treasurer
- (5) Director 1
- (6) Director 2
- (7) Director 3
- (8) Director 4
- (9) Director 5
- (10) Director 6
- (11) Director 7 - Ex-Officio - Immediate Past President

- 3.03 No Individual shall hold the same office in the Board for more than two consecutive terms.
- 3.04 Any vacancy in the Board during its tenure, either by resignation or by any means, shall be filled in by the Board as it deems appropriate.
- 3.05 Any Board member missing three consecutive Board meetings without reasonable ground shall automatically lose his/her Board membership and the position shall be considered vacant.

### **Article 4: President** – The President shall:

- 4.01 Provide leadership to AICS, both at the Board and the general membership levels.
- 4.02 Preside over meetings of the Board and General Membership.
- 4.03 Represent AICS to governments and all other external bodies as needed.
- 4.04 Be the spokesperson of AICS and be responsible to communicate to all external bodies as needed on behalf of AICS. Copies of all written communications made by the President shall be handed out to the Secretary, either electronically or otherwise, to remain in the office file.
- 4.05 Be one of the four signatories of the bank accounts along with the Vice President, the Secretary and the Treasurer.
- 4.06 Be the authorized person for submitting amendment(s) of By-laws and Special Resolutions approved during his/her tenure to the Corporate Registry.
- 4.07 Be responsible for submitting the Society's Annual Return to the Corporate Registry for his/her tenure.

### **Article 5: Vice President** – The Vice President shall:

- 5.01 Provide leadership and preside over meetings in the absence of the President and can make all external communications either in the absence of or delegated by the President / Board.

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- 5.02 Oversee all constitutional matters – make sure that all activities of AICS are in the line of its objectives, are permitted within the approved by-laws of AICS and are in accordance with the Societies Act of Alberta.
- 5.03 Maintain and promote membership and may act as a Parliamentarian during a general meeting with the approval of the Board.
- 5.04 Perform any other activities of AICS as assigned by the Board and / or general membership.
- 5.05 Be one of the four signatories of the bank accounts along with the President, the Secretary and the Treasurer.
- 5.06 Coordinate / facilitate functions of Standing Committees (if any) as assigned by the Board and / or General membership.

### **Article 6: General Secretary** – The Secretary shall:

- 6.01 Call all meetings as advised by the President and / or the Board.
- 6.02 Circulate agenda, and take and maintain minutes of all meetings.
- 6.03 Maintain and safe keep of all documents related and relevant to AICS.
- 6.04 Communicate in appropriate means within the existing members.
- 6.05 Perform any duties as assigned by the Board and / or general membership.
- 6.06 Be one of the four signatories of the bank accounts along with the President, the Vice President and the Treasurer.

### **Article 7: Treasurer** – The Treasurer shall:

- 7.01 Maintain and safe keep all financial records.
- 7.02 Be one of the four signatories of the bank accounts along with the President and the Vice President and the Secretary.
- 7.03 Present an audited financial statement of the year for approval at the Annual General Meeting.
- 7.04 Keep an up-to-date list of membership.
- 7.05 Perform any duties as assigned by the Executive Committee and / or general membership.

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- 10.05 Any Voting Member who has not withdrawn from membership or has not been suspended or expelled shall have the right to vote at any meeting of AICS. Such vote must be made in person and not by proxy or otherwise.

### **Article 11: Election**

- 11.01 The existing Board shall form an Election Committee (EC) consisting of at least three Voting Members, and shall entrust the EC to conduct the Election on or before the Annual General Meeting.
- 11.02 The election shall be held to elect all the members of the Board for the following term, and any other position as deemed by AICS as needed.
- 11.03 The EC and the Board shall coordinate all communications regarding election.
- 11.04 The candidates for election shall be Voting Members of AICS.

### **Article 12: Remuneration**

- 12.01 Unless authorized at any General Meeting and for which a notice have been given specifying the purpose, no member of AICS shall receive any remuneration for his/her services.
- 12.02 The Board, for carrying out the activities of AICS, may pay due remuneration or compensation to any non-member individual or organization lawfully rendering services to AICS. Under any circumstances, Board of Directors cannot receive any remuneration for their services.

### **Article 13: Borrowing Power**

- 13.01 For the purpose of carrying out the objectives, AICS may borrow, raise or secure the payment of money in such a manner as it deems appropriate within its objectives and within the guidelines provided by the Societies Act of Alberta. Any fund raised in the name of AICS shall be the property of AICS and be spent under the authority of AICS. In no case, such funds can be spent on any personal gain or benefit.

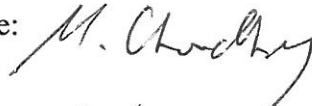
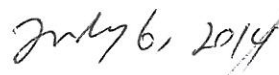
### **Article 14: Amendment of By-Laws**

- 14.01 The By-laws may be rescinded, altered or added to by a "Special Resolution" passed by a majority of not less than 75% of Voting Members present in person at a General Meeting for which a written notice specifying the intention to propose the resolution as a Special Resolution has been duly given prior to thirty days of the meeting. The quorum for the General Meeting shall be formed with at least twenty five percent Voting Members.



## Article 15: Dissolution

- 15.01 In the event of dissolution or winding up of AICS, all remaining assets after discharging of the liabilities shall be distributed to one or more recognized charitable organizations in Canada.

<p>Signature: </p> <p>Date: </p> <p>Print Name: Mahbub Choudhury, President</p>	<p>Address:</p> <p>106, 2420 - 108 Street, Edmonton, AB T6J 7J3</p>
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