



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Alberta International Charitable Society (AICS)

574 Hodgson Road NW, Edmonton, Alberta, Canada T6R 3L2

President:
Mahbub Choudhury

Vice President:
Mokbu Hossain

Secretary:
Shahidul Islam

Treasurer:
Mahfuzur Rahman

Director 1:
Zaved Huq

Director 2:
Jehangir Khan

Director 3:
Ashraf Khadem

Director 4:
Mahfuzur Rahman

Director 5:
Mostafizur R. Khan

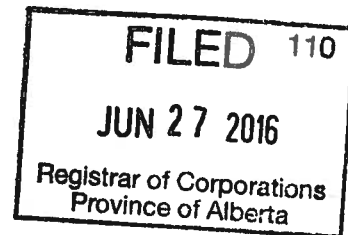
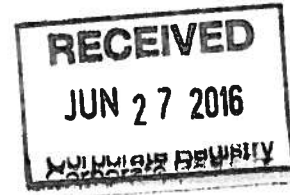
Director 6:
Sultana Begum

Director 7:
Tariq Mannan

Dated: June 27, 2016

To:
Corporate Registry
Service Alberta
South Counter
Mezzanine Floor, John E. Brownlee Building
10365 – 97 Street
Edmonton, Alberta T5J 3W7

Subject: Special Resolution



I hereby certify that the following special resolution was passed at a meeting of the members of Alberta International Charitable Society (AICS) on April 24, 2016.

"If anyone gives in charity something equal to a date from his honestly earned money – for nothing ascends to God except good – then God will take it in His Right (Hand) and bring it up for its owner as anyone of you brings up a baby horse, until it becomes like a mountain... Nothing ascends to God except good" Al-Bukhari (9:525B)

"Blessed is the wealth of a Muslim from which he gives to the poor, to orphans and to needy travelers." Al-Bukhari (2:544)

The bylaws were changed as follows:

The existing bylaws are repealed. They are replaced with the attached bylaws.

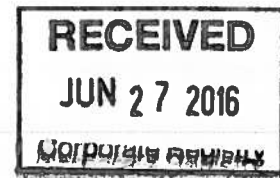
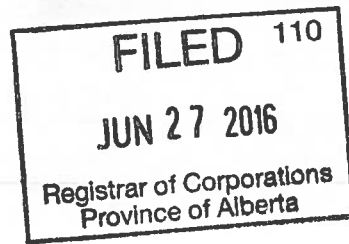
June 27, 2016

SHAHIDUL ISLAM

Secretary (Authorized Officer)



10000507126590423



ALBERTA INTERNATIONAL CHRITABLE SOCIETY (AICS)

Corporate Access Number: 5016667692

Date of Incorporation: March 19, 2012

By-Laws

April 2016

By-Laws: Alberta International Charitable Society (AICS)

Article 1: General

- 1.01 The name of the association is **Alberta International Charitable Society (AICS)**, herein after referred to as **AICS** for short.
- 1.02 AICS is a non-profit organization with only focus on charity to the poorest of the poor.
- 1.03 The fiscal and the operational year of AICS shall be from January 1 through December 31 of the same year.
- 1.04 The language of all communication for AICS shall be English.

Article 2: Membership

- 2.01 Any person subscribing the objectives and abiding by the By-laws of AICS, and paying prescribed annual membership fee (if any) may become a member.
- 2.02 Any member wishing to withdraw from membership may do so upon a notice in writing to the Board, care of Secretary, without any refund of membership fees paid or any contribution made to AICS.
- 2.03 Members are responsible for acting in accordance with the By-laws and objectives of AICS and the Societies Act of Alberta.
- 2.04 Any member may be expelled from AICS for any cause that is subversive to AICS and / or contrary to the objectives of AICS, and /or the Societies Act of Alberta.
- 2.05 Any member paying annual membership fee on or before September 30 may become Voting Member of the same year.

Article 3: Board of Directors

- 3.01 The AICS will be run by a Board of Directors, hereinafter called the Board, the membership of which is specified in the Article 3.02.
- 3.02 Members of the Board of Directors shall be elected for the next two years in the Annual General Meeting (AGM). The Board shall be responsible for carrying out the activities of AICS for the years it is elected. The members of the Board shall have the following designations:
 - (1) President
 - (2) Vice President
 - (3) Secretary
 - (4) Treasurer

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- (5) Director 1
- (6) Director 2
- (7) Director 3
- (8) Director 4
- (9) Director 5
- (10) Director 6
- (11) Director 7

- 3.03 Any vacancy in the Board during its tenure, either by resignation or by any means, shall be filled in by the Board as it deems appropriate.
- 3.04 Any Board member missing three consecutive Board meetings without reasonable ground shall automatically lose his/her Board membership and the position shall be considered vacant.

Article 4: President – The President shall:

- 4.01 Provide leadership to AICS, both at the Board and the general membership levels.
- 4.02 Preside over meetings of the Board and general membership.
- 4.03 Represent AICS to governments and all other external bodies as needed.
- 4.04 Be the spokesperson of AICS and be responsible to communicate to all external bodies as needed on behalf of AICS. Copies of all written communications made by the President shall be handed out to the Secretary, either electronically or otherwise, to remain in the office file.
- 4.05 Be one of the four signatories of the bank accounts along with the Vice President, the Secretary and the Treasurer.
- 4.06 Be the authorized person for submitting amendment(s) of By-laws and Special Resolutions approved during his/her tenure to the Corporate Registry.
- 4.07 Be responsible for submitting the Society's Annual Return to the Corporate Registry for his/her tenure.

Article 5: Vice President – The Vice President shall:

- 5.01 Provide leadership and preside over meetings in the absence of the President and can make all external communications either in the absence of or delegated by the President / Board.

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- 5.02 Oversee all constitutional matters – make sure that all activities of AICS are in the line of its objectives, are permitted within the approved By-laws of AICS and are in accordance with the Societies Act of Alberta.
- 5.03 Maintain and promote membership and may act as a Parliamentarian during a general meeting with the approval of the Board.
- 5.04 Perform any other activities of AICS as assigned by the Board and / or general membership.
- 5.05 Be one of the four signatories of the bank accounts along with the President, the Secretary and the Treasurer.
- 5.06 Coordinate / facilitate functions of Standing Committees (if any) as assigned by the Board and / or General membership.

Article 6: Secretary – The Secretary shall:

- 6.01 Call all meetings as advised by the President and / or the Board.
- 6.02 Circulate agenda, and take and maintain minutes of all meetings.
- 6.03 Maintain and safe keep of all documents related and relevant to AICS.
- 6.04 Communicate in appropriate means within the existing members.
- 6.05 Perform any duties as assigned by the Board and / or General membership.
- 6.06 Be one of the four signatories of the bank accounts along with the President, the Vice President and the Treasurer.

Article 7: Treasurer – The Treasurer shall:

- 7.01 Maintain and safe keep all financial records.
- 7.02 Be one of the four signatories of the bank accounts along with the President, the Vice President and the Secretary.
- 7.03 Present an audited financial statement of the year for approval at the Annual General Meeting.
- 7.04 Keep an up-to-date list of membership.
- 7.05 Perform any duties as assigned by the Board and / or general membership.

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Article 8: Director 1 through 7 – The Director 1 – 7 shall:

- 8.01 Assist in all Board meetings to make productive decisions.
- 8.02 Make sure that all activities of AICS are in the line of its objectives, are permitted within the approved By-laws of AICS and are in accordance with the Societies Act of Alberta
- 8.03 Be responsible for specific project(s) authorized by the Board and / or general membership.
- 8.04 Perform duties of any of the designated portfolios in the absence of the designated person and as assigned by the Board and / or general membership.
- 8.05 Perform any other duties as assigned by the Board or general membership.

Article 09: Financial Matters and Auditing

- 9.01 The books, accounts, and records of the Secretary and Treasurer shall be audited at least once in each year by a duly qualified accountant or by two Voting Members of AICS appointed by the Board. A complete and proper statement of the standing of the books for the year shall be approved by such auditor and be presented at the Annual General Meeting by the Treasurer. December 31 shall be the end of each fiscal and operational year.
- 9.02 The books and records may be inspected by any member of AICS at the Annual General Meeting, and at any time upon giving reasonable notice and arranging a time satisfactory to the Board having charge of the same. Each Board Member shall, at all times, have access to books and records of AICS.

Article 10: Meetings

- 10.01 AICS shall hold an Annual General Meeting on or before April 30 of the following year for which a written notice, either email or postal mail, shall be given to all members at least fifteen days prior to the meeting.
- 10.02 Meetings of the society may be called at any time by the Secretary as advised by the President / Board by a notice in writing to each member through mail / email fifteen days prior to the date of such meeting.
- 10.03 A Special General Meeting may be called by the Board if necessary or upon receipt of a petition signed by one-third of the Voting Members setting forth the reasons for calling such a meeting. Notice of such a meeting shall be given by mail, email or telephone.
- 10.04 Twenty five percent of the Voting Members shall constitute a quorum at any meeting.

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- 10.05 Any Voting Member who has not withdrawn from membership or has not been suspended or expelled shall have the right to vote at any meeting of AICS. Such vote must be made in person and not by proxy or otherwise.

Article 11: Election

- 11.01 The existing Board shall form an Election Committee (EC) consisting of at least three Voting Members, and shall entrust the EC to conduct the Election on or before the Annual General Meeting.
- 11.02 The election shall be held to elect all members of the Board for the following term, and any other position as deemed by AICS as needed.
- 11.03 The EC and the Board shall coordinate all communications regarding election.
- 11.04 The candidates for election shall be Voting Members of AICS.

Article 12: Remuneration

- 12.01 Unless authorized at any General Meeting and for which a notice has been given specifying the purpose, no member, officer or director of AICS shall receive any remuneration for his/her services.
- 12.02 The Board, for carrying out the activities of AICS, may pay due remuneration or compensation to any non-member individual or organization lawfully rendering services to AICS.

Article 13: Borrowing Power

- 13.01 For the purpose of carrying out the objectives, AICS may borrow, raise or secure the payment of money in such a manner as it deems appropriate within its objectives and within the guidelines provided by the Societies Act of Alberta. Any fund raised in the name of AICS shall be the property of AICS and be spent under the authority of AICS. In no case, such funds can be spent on any personal gain or benefit.

Article 14: Amendment of By-Laws


- 14.01 The By-laws may be rescinded, altered or added to by a "Special Resolution" passed by a majority of not less than 75% of Voting Members present in person at a General Meeting for which a written notice specifying the intention to propose the resolution as a Special

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Resolution has been duly given prior to thirty days of the meeting. The quorum for the General Meeting shall be formed with at least twenty five percent Voting Members.

Article 15: Dissolution

- 15.01 In the event of dissolution or winding up of AICS, all remaining assets after discharging of the liabilities shall be distributed to one or more recognized charitable organizations in Canada.

Signature: 	Address: 574 Hodgson Road NW Edmonton, AB T6R 3L2
Date: June 27, 2016	
Print Name: Shahidul Islam, Secretary	